



**EMERGENCY CONTACTS**

COMPANY NAME \_\_\_\_\_

DATE \_\_\_\_\_

Please list the individual(s) should be contacted in the event of an Emergency within the Building and the within your space. This individual(s) will then provide the information to employees within your company based on your internal procedures. Please list the individuals in order of that they should be contacted.

Note: this list should be updated should any individuals on the list leave the company or change.

Employee Name	Cell Phone Number	Email Address

Please email the completed form to The Office of the Building at [145southwells@jll.com](mailto:145southwells@jll.com).